Bushwillow Kids

T: +27 (0)15 516 0251
info@bushwillowkids.co.za
www.bushwillowkids.co.za
31 Protea Street,
Louis Trichardt, 0920

Application for Admission **Bushwillow Kids Preschool** *Play-based, nature-led early learning in the Soutpansberg*	**Admission year 2027**

How to complete this form

Complete the details exactly as they appear on the child's birth certificate. Fields marked * are required. Complete all information as it will apply on the date of admission, attach the documents listed in Section 11, and return the form with all attachments to info@bushwillowkids.co.za

FOR OFFICE USE ONLY

Application no. _____

Date received _____

Received by _____

1 Learner details

Please fill in personal information as it appears on the learner's birth certificate.

Full names *	Surname *

Initials *	Preferred name *	Date of birth (YYYY-MM-DD) *

Nationality *	ID number	Reason for no ID (if no ID number)

Gender * ☐ Male ☐ Female

Dexterity ☐ Right-handed ☐ Left-handed ☐ Not yet known

Population group (for Department of Education statistics only) *

☐ African ☐ Coloured ☐ Indian / Asian ☐ White ☐ Other ☐ Prefer not to say

Religion	Home language *	Preferred language

Learner's residential address *

The learner lives with * ☐ Both parents ☐ Mother ☐ Father ☐ Guardian ☐ Other

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2 Learner details (continued)

Brothers / sisters at Bushwillow (names and classes)

Previous crèche, playgroup or day-care (if any)	Years attended

Emergency contact (someone other than the parents)

Full name *	Relationship to learner *	Mobile number *

Persons authorised to collect the learner (names and ID numbers)

3 Extra-curricular activities and aftercare

Please tick any activities you are interested in. This is an indication of interest only, not a formal registration. The school will use the responses to decide which activities to offer and will send a formal offer, including times and costs, for activities with sufficient interest.

Activities

☐ Music ☐ Dance ☐ Karate ☐ Gymnastics ☐ Swimming ☐ Action ball ☐ Horse riding

Other (please specify)

4 Learner medical information

Family doctor	Doctor's telephone number	Clinic / hospital preferred

Medical cover * ☐ Private (no medical aid) ☐ Medical aid ☐ Hospital plan

Medical aid name	Medical aid number	Main member

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Chronic conditions (list or write 'None') *

Allergies (food, medication, insects, other, or 'None') *

Medication taken regularly (name, dose and times, or 'None') *

Immunisations up to date (Road to Health booklet) * ☐ Yes ☐ No

Toilet trained ☐ Yes ☐ No ☐ In progress

5 Admission details

Admission year

Admission term

☐ Term 1 ☐ Term 2 ☐ Term 3 ☐ Term 4

Pre-primary education so far

☐ None (home) ☐ Day-care / crèche ☐ Playgroup ☐ Other preschool

☐ The learner has special educational, developmental or therapy needs (give details below).

Details of special needs, therapies or assessments

☐ I consent to the use of the learner's photograph in school newsletters, social media and other publicity.

Anything else we should know about your child (interests, routines, strengths)

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6 Fee structure and tuition option

Fees for 2027 as set out in the Bushwillow Kids fee structure.

Item	Hours	Fee	Select
Registration fee (once-off)	-	R500	Required
Half Day	07:30 - 12:00	R2,650 per month	☐
Half Day + Aftercare	07:30 - 15:00	R2,850 per month	☐
Lunch option (lunch served at 12:30)	-	R200 per month	☐
Breakfast	-	Included in school fees	Included

Please note

- If your child has specific dietary requirements, we recommend packing a lunch from home.
- A meal plan will be sent out at the beginning of each term.

7 Family details

Family status ☐ Both parents ☐ Single parent ☐ Divorced / separated ☐ Guardian ☐ Foster care

Parents deceased ☐ None ☐ Mother ☐ Father ☐ Both

Eldest or only child ☐ Yes ☐ No

8 Parent / guardian 1 details

P1 Guardian type * ☐ Mother ☐ Father ☐ Legal guardian ☐ Grandparent ☐ Foster parent ☐ Other

P1 Lives with the learner ☐ Yes ☐ No

P1 Receives communication about the learner ☐ Yes ☐ No

P1 Title ☐ Mr ☐ Mrs ☐ Ms ☐ Dr ☐ Other

P1 Initials	P1 Preferred name

P1 Full names *	P1 Surname *

P1 Nationality	P1 ID / passport number *	P1 Date of birth

P1 Gender ☐ Male ☐ Female

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P1 Marital status ☐ Single ☐ Married ☐ Divorced ☐ Widowed ☐ Life partner

P1 Home language	P1 Correspondence language	P1 Preferred communication

P1 Mobile number *	P1 Home telephone	P1 Work telephone

P1 Email address *

The email address above is chosen as the address for all notices and letters.

P1 Physical address *	P1 Postal address

The physical address above is chosen as the domicilium address for all legal notices.

P1 Occupation status ☐ Full-time employed ☐ Part-time ☐ Self-employed ☐ Unemployed ☐ Retired ☐ Other

P1 Occupation	P1 Employer

P1 Employer address

9 Parent / guardian 2 details

Complete for the second parent or guardian where applicable.

P2 Guardian type ☐ Mother ☐ Father ☐ Legal guardian ☐ Grandparent ☐ Foster parent ☐ Other

P2 Lives with the learner ☐ Yes ☐ No

P2 Receives communication about the learner ☐ Yes ☐ No

P2 Title ☐ Mr ☐ Mrs ☐ Ms ☐ Dr ☐ Other

P2 Initials	P2 Preferred name

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P2 Full names	P2 Surname

P2 Nationality	P2 ID / passport number	P2 Date of birth

P2 Gender ☐ Male ☐ Female

P2 Marital status ☐ Single ☐ Married ☐ Divorced ☐ Widowed ☐ Life partner

P2 Home language	P2 Correspondence language	P2 Preferred communication

P2 Mobile number	P2 Home telephone	P2 Work telephone

P2 Email address

The email address above is chosen as the address for all notices and letters.

P2 Physical address	P2 Postal address

The physical address above is chosen as the domicilium address for all legal notices.

P2 Occupation status ☐ Full-time employed ☐ Part-time ☐ Self-employed ☐ Unemployed ☐ Retired ☐ Other

P2 Occupation	P2 Employer

P2 Employer address

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10 Accountable person and banking details

The accountable person is responsible for payment of all school fees and charges.

Accountable person * ☐ Parent / guardian 1 ☐ Parent / guardian 2 ☐ Both jointly ☐ Other (complete below)

Full name (if other)	ID number (if other)	Relationship to learner

Mobile number (if other)	Email (if other)

Address (if other)

Banking details

Bank name *	Branch name	Branch code *

Account type *

☐ Cheque / current ☐ Savings ☐ Transmission

Account number *	Account holder *

11 Debit order authorisation

I hereby authorise Bushwillow Kids Preschool (or its appointed bankers) to recover the following payments for the learner named in this application by debit order from my bank account, as given in the banking details in Section 10, on the 1st day of each month.

Payments to be collected (tick all that apply)

Payment	Amount	Collect
Preschool fees for 2027, payable over 12 months: Half Day (07:30 - 12:00)	R2,650 per month	☐ Yes
Preschool fees for 2027, payable over 12 months: Half Day + Aftercare (07:30 - 15:00)	R2,850 per month	☐ Yes
Lunch option	R200 per month	☐ Yes
Registration / enrolment fee (once-off)	R500	☐ Yes

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Conditions

1. If a debit order payment is returned unpaid, a double payment may be collected the following month, together with any bank charges for the returned payment.
2. If a debit order is returned unpaid for a second time, it will not be presented again, and I remain liable for the full outstanding school fees and any costs of recovery.
3. This authority may be cancelled by giving the school 30 days' written notice. Cancelling it does not cancel my obligation to pay, and I am not entitled to a refund of amounts withdrawn while this authority was in force, to the extent that those amounts were legally owed to the school.
4. The party authorised to make withdrawals may not transfer or cede any of its rights to a third party without my written consent, and I may not delegate any of my obligations under this agreement to a third party without the written consent of the authorised party.

Full name of signatory *	Signed at (place) *	Date (YYYY-MM-DD) *

Signature of account holder *

☐ Electronic consent: by ticking this box I provide my electronic consent and signature to this section, with the same effect as a handwritten signature.

12 Documents checklist

Attach certified copies (or e-mail clear scans) of the following. Applications without required documents cannot be finalised.

☐ Learner's birth certificate (unabridged) *	☐ Learner's ID document or passport (if issued)
☐ Road to Health booklet / immunisation record *	☐ Latest progress report from previous crèche or preschool (if applicable)
☐ Study permit for non-resident learners	☐ ID document of parent / guardian 1 *
☐ ID document of parent / guardian 2	☐ Medical aid card (if applicable)
☐ Proof of residence not older than 3 months	☐ Court order / guardianship documents (where applicable)

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13 Permission and consent

Permission / consent to take part in all organised learning, outdoor and cultural activities.

I, the parent / guardian of the learner named in this application, confirm that:

1. My child may take part in all learning, play-based, outdoor, nature and cultural activities organised by the school, including developmental screening by the school's staff or support team to identify and support any learning needs.
2. My child may be transported for school outings in vehicles approved by the school management, driven by staff or parents holding valid driver's licences. I will be informed of outings in advance.
3. I accept that all reasonable precautions will be taken for my child's safety and wellbeing, and that I am responsible for medical and / or hospital costs in the event of an injury that is not caused by the gross negligence of the school's staff.
4. In an emergency, where I cannot be reached, I authorise the Principal or her representative to obtain medical or surgical treatment for my child. To the best of my knowledge my child is in good health and able to take part in organised activities.
5. All medical information supplied in this form is accurate and complete and may be used in an emergency.
6. I will inform the school promptly if any of the information in this form changes.
7. I will support my child in following the school's code of conduct and policies of Bushwillow Kids Preschool.
8. Personal information in this form will be processed by the school for admission, administration, safety and fee-collection purposes only, in line with the Protection of Personal Information Act (POPIA), and will not be shared with third parties except where required by law.

Full name of signatory *	Signed at (place) *	Date (YYYY-MM-DD) *

Signature of parent / guardian *

☐ Electronic consent: by ticking this box I provide my electronic consent and signature to this section, with the same effect as a handwritten signature.

14 Indemnity

I / We, the parent(s) or guardian of the learner named in this application, indemnify Bushwillow Kids Preschool, its owners and trustees, and any person employed by or acting on behalf of the school, against any losses, claims, injury or death that may be caused to the learner through his or her use of the facilities provided by the school, except where such loss, injury or death results from the gross negligence or wilful misconduct of the school or its staff.

Full name of signatory *	Signed at (place) *	Date (YYYY-MM-DD) *

Signature of parent / guardian *

☐ Electronic consent: by ticking this box I provide my electronic consent and signature to this section, with the same effect as a handwritten signature.

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15 Declaration by parent / guardian

I, the undersigned parent / guardian, declare that the information supplied in this form is true and correct, and by my signature I authorise the Principal or her representative to verify any of the details supplied. I understand that if any information is found to be untrue, the application may be cancelled and I may be liable for a criminal offence. I understand that submitting this form does not guarantee a place and that admission is subject to space and the school's admission policy.

Full name of signatory *	Signed at (place) *	Date (YYYY-MM-DD) *

Signature of parent / guardian *

☐ Electronic consent: by ticking this box I provide my electronic consent and signature to this section, with the same effect as a handwritten signature.

Thank you for applying to Bushwillow Kids Preschool. Please return the completed form and documents to info@bushwillowkids.co.za . We will contact you once your application has been reviewed.