Bushwillow Kids

T: +27 (0)15 516 0251
info@bushwillowkids.co.za
www.bushwillowkids.co.za
31 Protea Street,
Louis Trichardt, 0920

Application for Admission **Bushwillow Kids Playgroup** *Play-based, nature-led early learning in the Soutpansberg*	**Admission year 2027**

How to complete this form

Complete the details exactly as they appear on the child's birth certificate. Fields marked * are required. Complete all information as it will apply on the date of admission, attach the documents listed in Section 11, and return the form with all attachments to info@bushwillowkids.co.za

FOR OFFICE USE ONLY

Application no. _____

Date received _____

Received by _____

1 Learner details

Please fill in personal information as it appears on the learner's birth certificate.

Full names *	Surname *

Initials *	Preferred name *	Date of birth (YYYY-MM-DD) *

Nationality *	ID number	Reason for no ID (if no ID number)

Gender * ☐ Male ☐ Female

Dexterity ☐ Right-handed ☐ Left-handed ☐ Not yet known

Learner's residential address *

Brothers / sisters at Bushwillow (names and classes)

Emergency contact (someone other than the parents)

Full name *	Relationship to learner *	Mobile number *

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Persons authorised to collect the learner (names and ID numbers)

Allergies (food, medication, insects, other, or 'None') *

Immunisations up to date (Road to Health booklet) * ☐ Yes ☐ No

☐ I consent to the use of the learner's photograph in school newsletters, social media and other publicity.

Anything else we should know about your child (interests, routines, strengths)

2 Play Group information

The playgroup will take place twice a week in the morning and involve a pre-planned activity, as well as informal play time. Each child needs to be accompanied by an adult. The playgroup will take place from February 2027 and exact times will be communicated closer to the time. Costs for the playgroup are R500/month.

Age Group * ☐ 3-6 months ☐ 6-12 months ☐ 12-24 months ☐ 24-36 months

Person accompanying child * ☐ Mother ☐ Other relative _____ ☐ Caretaker

3 Parent / guardian details

P1 Guardian type * ☐ Mother ☐ Father ☐ Legal guardian ☐ Grandparent ☐ Foster parent ☐ Other

P1 Title ☐ Mr ☐ Mrs ☐ Ms ☐ Dr ☐ Other

P1 Initials	P1 Preferred name

P1 Full names *	P1 Surname *

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P1 ID / passport number *

P1 Gender ☐ Male ☐ Female

P1 Mobile number *	Email Address *

The email address above is chosen as the address for all notices and letters.

P1 Physical address *	P1 Postal address

The physical address above is chosen as the domicilium address for all legal notices.

4 Accountable person and banking details

The accountable person is responsible for payment of all school fees and charges.

Accountable person * ☐ Parent / guardian ☐ Other (complete below)

Full name (if other)	ID number (if other)	Relationship to learner

Mobile number (if other)	Email (if other)

Address (if other)

Banking details

Bank name *	Branch name	Branch code *

Account type *

☐ Cheque / current ☐ Savings ☐ Transmission

Account number *	Account holder *

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5 Debit order authorisation

I hereby authorise Bushwillow Kids Preschool (or its appointed bankers) to recover the following payments for the learner named in this application by debit order from my bank account, as given in the banking details in Section 10, on the 1st day of each month.

Payments to be collected (tick all that apply)

Payment	Amount	Collect
Playgroup (under 3) twice/month	R500	☐ Yes

Conditions

1. If a debit order payment is returned unpaid, a double payment may be collected the following month, together with any bank charges for the returned payment.
2. If a debit order is returned unpaid for a second time, it will not be presented again, and I remain liable for the full outstanding school fees and any costs of recovery.
3. This authority may be cancelled by giving the school 30 days' written notice. Cancelling it does not cancel my obligation to pay, and I am not entitled to a refund of amounts withdrawn while this authority was in force, to the extent that those amounts were legally owed to the school.
4. The party authorised to make withdrawals may not transfer or cede any of its rights to a third party without my written consent, and I may not delegate any of my obligations under this agreement to a third party without the written consent of the authorised party.

Full name of signatory *	Signed at (place) *	Date (YYYY-MM-DD) *

Signature of account holder *

☐ Electronic consent: by ticking this box I provide my electronic consent and signature to this section, with the same effect as a handwritten signature.

6 Documents checklist

Attach certified copies (or e-mail clear scans) of the following. Applications without required documents cannot be finalised.

☐ Learner's birth certificate (unabridged) *	☐ ID document of parent / guardian 1 *
☐ Road to Health booklet / immunisation record *	☐ Court order / guardianship documents (where applicable)

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7 Permission and consent

Permission / consent to take part in all organised learning, outdoor and cultural activities.

I, the parent / guardian of the learner named in this application, confirm that:

1. My child may take part in all learning, play-based, outdoor, nature and cultural activities organised by the school.
2. I accept that all reasonable precautions will be taken for my child's safety and wellbeing, and that I am responsible for medical and / or hospital costs in the event of an injury that is not caused by the gross negligence of the school's staff.
3. In an emergency, where I cannot be reached, I authorise the Principal or her representative to obtain medical or surgical treatment for my child. To the best of my knowledge my child is in good health and able to take part in organised activities.
4. All medical information supplied in this form is accurate and complete and may be used in an emergency.
5. I will inform the school promptly if any of the information in this form changes.
6. I will support my child in following the school's code of conduct and policies of Bushwillow Kids Preschool.
7. Personal information in this form will be processed by the school for admission, administration, safety and fee-collection purposes only, in line with the Protection of Personal Information Act (POPIA), and will not be shared with third parties except where required by law.

Full name of signatory *	Signed at (place) *	Date (YYYY-MM-DD) *

Signature of parent / guardian *

☐ Electronic consent: by ticking this box I provide my electronic consent and signature to this section, with the same effect as a handwritten signature.

8 Indemnity

I / We, the parent(s) or guardian of the learner named in this application, indemnify Bushwillow Kids Preschool, its owners and trustees, and any person employed by or acting on behalf of the school, against any losses, claims, injury or death that may be caused to the learner through his or her use of the facilities provided by the school, except where such loss, injury or death results from the gross negligence or wilful misconduct of the school or its staff.

Full name of signatory *	Signed at (place) *	Date (YYYY-MM-DD) *

Signature of parent / guardian *

☐ Electronic consent: by ticking this box I provide my electronic consent and signature to this section, with the same effect as a handwritten signature.

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9 Declaration by parent / guardian

I, the undersigned parent / guardian, declare that the information supplied in this form is true and correct, and by my signature I authorise the Principal or her representative to verify any of the details supplied. I understand that if any information is found to be untrue, the application may be cancelled and I may be liable for a criminal offence. I understand that submitting this form does not guarantee a place and that admission is subject to space and the school's admission policy.

Full name of signatory *	Signed at (place) *	Date (YYYY-MM-DD) *

Signature of parent / guardian *

☐ Electronic consent: by ticking this box I provide my electronic consent and signature to this section, with the same effect as a handwritten signature.

Thank you for applying to Bushwillow Kids Preschool. Please return the completed form and documents to info@bushwillowkids.co.za . We will contact you once your application has been reviewed.